



KANSAS CITY MISSOURI POLICE DEPARTMENT

PROCEDURAL INSTRUCTION

DATE OF ISSUE

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EFFECTIVE DATE

04/26/2017

NO.

17-09

SUBJECT

Clandestine Laboratory Operations

AMENDS

REFERENCE

PI: Explosive Device Calls; DRAGNET Reports; Ambulance Calls and Arrests Taken to Hospitals
PPBM: On-Duty Exposure to Communicable Diseases and Physical Health Protection

RESCINDS

PI: 11-01

I. INTRODUCTION

This procedural instruction establishes guidelines and procedures for when a department member encounters a Clandestine Laboratory (Lab). It is impossible to set forth exact procedures for every situation; therefore, members must use their best judgment based on training, experience, and knowledge of department policies and procedures.

II. TERMINOLOGY

- *A. **Clandestine Laboratory (Lab)** - An illicit operation consisting of a sufficient combination of apparatus and chemicals that has been, is, or could be used in the manufacturing (cooking/growing), cultivation, or synthesis of controlled substances, explosives, and even biological or chemical weapons.
- B. **Exposure or Exposed** - Ingestion, inhalation, or absorption through the skin, eyes, or mucous membranes, or other contact with a hazardous substance.
- C. **Hazardous Chemical** - Any chemical which is a physical hazard and/or health hazard.
- D. **Hazardous Substance** - Any biological agent or other disease-causing agent which, after release into the environment and upon exposure, directly or indirectly, will or may reasonably be anticipated to cause death, disease, behavioral abnormalities, cancer, genetic mutation, physiological malfunction, or physical injuries and/or deformities in such persons or their offspring.
- E. **Site Safety Officer** - A trained individual, assigned to a hazardous material or substance site, responsible for implementing the site safety and health plan. Also, verifying compliance with applicable safety and health requirements. The Metro Meth Section Supervisor will be responsible for designating this person.

III. GENERAL GUIDELINES

- A. The department is committed to members' safety in the performance of their duties. Maximum effort will be made to provide members with information on Labs and precautions to take when a Lab is discovered.

- B. The Communications Unit Supervisor should be called anytime a Lab is suspected. The Communications Unit Supervisor will contact the Metro Meth Section.
- C. The Metro Meth Section should be called anytime (24 hours a day) a department member receives third party information on the location of a Lab. (Refer to Annex A, Section F, 3, for further instructions.)
- D. Metro Meth Section member(s) responding will be responsible for processing the Lab. Clandestine Laboratories will be considered high risk, hazardous waste material sites until declared sufficiently safe for investigative actions by Metro Meth Section personnel or a Regional Criminalistics Division Laboratory Chemist.
- *E. A Communicable Disease Exposure Report, Form MO 580-1815, will be completed for all members who are required to make entry or any other member who is at the scene and has been exposed to a hazardous chemical or substance. Refer to the directive entitled, "On-Duty Exposure to Communicable Diseases and Physical Health Protection."

IV. TABLE OF ANNEXES

This directive has been arranged in annexes to provide an easy reference.

ANNEX A - Operations Procedures
ANNEX B - Contamination and Decontamination
ANNEX C - Chemical Recovery
ANNEX D - Concealed Traps

Cheryl Rose
Acting Chief of Police

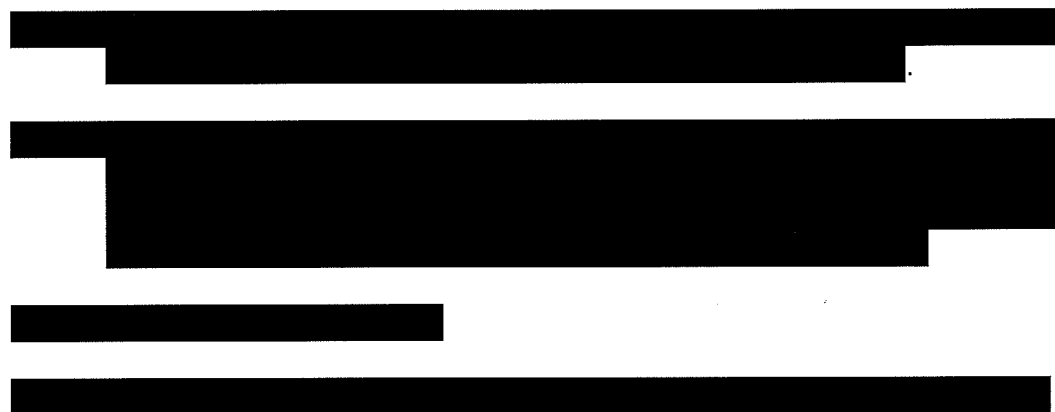
Adopted by the Board of Police Commissioners this ____ day of _____ 2017.

Leland Shurin
Board President

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OPERATIONS PROCEDURES**A. Encountering a Lab - Initial Safety Actions**

Chemicals associated with Labs pose a major health and environmental risk to exposed persons. Initial actions at the scene may preserve individual safety and protect other persons and the environment. Critical safety actions include requesting help, warning others, isolating the area, and providing important response information. The following initial safety actions are separate from the steps taken to apprehend suspects or secure and preserve evidence.



5. Request a supervisor to respond.
6. Secure the area.
 - a. Establish a controlled entry/exit location and begin a Crime Scene Log, Form 227 P.D.
 - b. Prevent unauthorized scene entry. The scene should be limited to personnel from the Metro Meth Section, Crime Laboratory, or persons rendering emergency aid/services.
 - c. Isolate/protect surrounding areas, as appropriate, using barrier tape. Members should be aware that some hazardous chemical vapors are heavier than air and may drift downwind from the Lab site. A larger taped-off area can be condensed if needed; too small of a taped-off area may be insufficient and unable to expand.
7. Observe from a distance.
8. Observe with your eyes, not your hands. Avoid contact with anything at the scene.

9. Avoid areas with odors, discoloration, visibility impairment, etc. Stay upwind/upgrade and at a recommended safe distance [REDACTED]
10. Treat the area as you would any other crime scene.
11. Always request assistance.

B. Suspected Lab - Call for Service/Residence Check

1. If a member handling a call-for-service or conducting a residence check suspects that the location is a Clandestine Laboratory site upon arrival at the location, the member will:

- a. Be attentive to items in plain view. This may be the only information available about the scene until trained personnel can assess the situation.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- c. Be attentive to the actions of individuals under the influence of a hazardous chemical or substance, including methamphetamine. Certain individuals may show signs of:
 - (1) Excitability, talkativeness.
 - (2) Headache.
 - (3) Dilated pupils.
 - (4) Redness of skin.
 - (5) Abdominal cramps.
 - (6) Severe mood swings.
 - (7) Fever, rapid heartbeat.

- (8) Hostility.
- (9) Extreme paranoia.
- (10) Tremors.
- (11) Erratic or irrational comments or ideas.
- (12) Runny or bloody nose.

d. Ensure that no one enters the premises when a Lab or a hazardous scene has been discovered. Be aware that toxic chemicals are not easily detected.

*e. Provide medical attention, if necessary.

2.

[REDACTED]

a. [REDACTED]

b. [REDACTED]

c. [REDACTED]

d. [REDACTED]

e. [REDACTED]

f. [REDACTED]

g. [REDACTED]

h. [REDACTED]

i. [REDACTED]

*j. [REDACTED]

k. Request a supervisor to respond.

C. Suspected Lab - Traffic Stop/Car Check

When a member conducts a traffic stop or car check and a Lab, Lab equipment, illicit chemicals, or hazardous materials are observed in the vehicle, the member will:

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]
- *5. [REDACTED]
6. [REDACTED]

D. The responding supervisor will evaluate the situation. If a Lab is present, the supervisor will:

1. Notify the dispatcher of the situation.
2. Request that the dispatcher notify the Metro Meth Section to respond.
3. Request that additional officers be dispatched to assist in establishing a safe perimeter and securing the premises.
4. Establish a controlled entry/exit location at the scene and ensure that a Crime Scene Log, Form 227 P.D., is initiated and maintained.

E. Upon arrival at the scene, a Metro Meth Section supervisor and/or detective will have overall authority and responsibility for the scene. Other responsibilities will include:

1. Requesting responses from the Regional Criminalistics Laboratory, Crime Scene Section or Drug Enforcement Administration.
- *2. Requesting the Kansas City Fire Department and if necessary, the Emergency Medical Services (KCFD EMS) and/or Hazardous Material Response Team (KCFD Haz-Mat) to standby if a hazardous/explosive atmosphere is discovered.

- *3. Requesting the KCFD EMS and/or Haz-Mat, if necessary, to standby for the Street Crimes Unit (SCU) during the execution of search warrants on what they believe to be an active, operational Lab.
- *4. Notifying the Drug Abatement Response Team (DART) (816-881-1400) of all Labs in every residence or building to possibly post the structure as uninhabitable.

F. Completion of Appropriate Report(s)

- *1. When a department member is exposed to a hazardous chemical or substance at a Lab, a Communicable Disease Exposure Report, Form MO 580-1815, will be completed by the member or designee. The original copy will be forwarded to the Benefits Section where it will remain on file.
- *2. When a department member is exposed, injured or requires medical treatment as a result of an exposure, an Injury Report, Form 314 P.D., will be completed in addition to the Communicable Disease Exposure Report, Form MO 580-1815. If a member requires treatment at the scene, an ambulance will be requested immediately. Ambulance and hospital personnel will be notified of the type of exposure.
- 3. When a member receives third party information of a location that is involved in the production of controlled substances, the member will:
 - a. Complete a Suspected Narcotics Activity Report, Form 115 P.D. It is not necessary to hold the Form 115 P.D. until all information has been obtained; however, it is imperative that all attempts be made to obtain the exact address. (See the written directive entitled, "DRAGNET Reports," for completion of the Form 115 P.D.)
 - b. Attempt to document the names of reporting person(s) and occupants of the residence.
 - c. Obtain the description and condition of the residence or business.
 - d. Attempt to ascertain what is being manufactured and if the Lab is operational.

- e. Contact the Communications Unit Supervisor.
 - (1) The Communications Unit Supervisor will contact the Metro Meth Section.
 - (2) The decision for response to the scene by the Metro Meth Section, Crime Scene Section, Regional Criminalistics Laboratory Chemist, or Drug Enforcement Administration will be made by the Metro Meth Section.
- 4. Copies of all related reports should be forwarded to the Metro Meth Section.

CONTAMINATION AND DECONTAMINATION

A. [REDACTED]

[REDACTED]

1. [REDACTED]

2. [REDACTED]

3. [REDACTED]

4. [REDACTED]

5. [REDACTED]

6. [REDACTED]

7. Receive medical attention, if necessary.

B. Decontamination

1. The Site Safety Officer will determine the level of decontamination necessary at each scene.
2. No one will be released from the scene until the Site Safety Officer has authorized their release. If any person has been contaminated, the Site Safety Officer will determine the level of decontamination necessary.

3. Persons who are known or believed to have been contaminated, or who feel they have been exposed as a result of being near the site, will be decontaminated and receive the appropriate medical attention.
4. The Site Safety Officer and the on-scene supervisor or commander will organize transportation to the closest hospital facility, if needed.

CHEMICAL RECOVERY

- A. When hazardous chemicals are present that are not of evidentiary value, the department chemist will coordinate the disposal of the chemicals with the assistance of the Metro Meth Section. At no time should hazardous chemicals of any kind be recovered and placed in a division station property room.
- B. If a chemical is spilled on the street, the KCFD Haz-Mat Team will be responsible for the clean-up.
- C. Whenever a Lab is present, the situation will be treated as a criminal offense and will require the response of the Metro Meth Section for investigation and chemical recovery.

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